

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 36  
FEBRUARY 18, 2015– WORK SESSIONS**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, February 18, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Helen Price Johnson, Chair**                    **Staff: Pam Dill**  
                                         **Richard Hannold, Member**  
                                         **Jill Johnson, Member –Excused**

**Staff Present:** Bill Oakes, Director, Steve Marx, Connie Bowers, Joantha Guthrie, Jan vanMuyden

**Others Present:** Elaine Marlow, Budget Director

**Roads**

**Subject/Description:**    **Crescent Harbor-Regatta Intersection Improvement Consultant Contract**

**Attachment:** Memorandum; map

**Action Requested:** Approval to proceed with consultant contract with, RH2 Engineering, Inc., for Crescent Harbor Road/Regatta Drive Intersection Improvement project. Project is included in the 2015-2020 Island County 6-Year Transportation Improvement Plan.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** **Harbor Avenue – SR 525 Turn Lane**

**Attachment:** Memorandum; design

**Action Requested:** Approval to proceed with design for Harbor Avenue/SR 525 Turn Lane.

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** **Purchase of Traffic Marking Paint – WA State Contract #07609**

**Attachment:** Memorandum; PO; Contract

**Action Requested:** Approval of purchase of Traffic Marking Paint for annual 2015 Paint Striping Program; Amount: \$190,605.45 (incl WSST).

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** **Purchase of Glass Beads – WAS State Contract #02513**

**Attachment:** Memorandum; PO; contract

**Action Requested:** Approval of purchase of Glass Beads for traffic marking paint to be used for the annual 2015 Paint Striping Program; Amount: \$62,491.20 (incl WSST).

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Parks**

**Subject/Description:** **Replacement of Articulating Playground Bridge-Freeland Park**

**Attachment:** Memorandum; pictures; quote

**Information:** Replacing the articulating playground bridge at Freeland Park; Quote: \$3,139.52.

**Subject/Description:** **Memorandum of Understanding – Island County, S. Whidbey Parks & Recreation District, City of Langley, & Port District of South Whidbey**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 37  
FEBRUARY 18, 2015– WORK SESSIONS**

**Attachment:** Memorandum; MOU

**Action Requested:** Approval of MOU between IC, SWPRD, City of Langley and Port District of South Whidbey for mutual assistance and support for parks and park facilities within each jurisdiction.

**Follow Up:** Okay with Board to move forward with MOU.

**Subject/Description:** **Repair & Maintenance of Fence – Libbey Beach**

**Attachment:** Memorandum; pictures; estimate

**Information:** Replace, repair and stabilize the Libby Beach Park fencing which has sustained damage and deterioration to its chain link fencing; Estimate: \$3,717.54.

**Solid Waste**

**Subject/Description:** **Lenz Enterprises, Inc. Contract – Yard Waste Composting Camano Island**

**Attachment:** Memorandum; contract

**Action Requested:** Approval of contract for services between Island County and Lenz Enterprises, Inc., for composting of yard waste delivered from the Camano Island Transfer Station; Term: Three years with the option to extend for an additional two years; Amount: \$33.50/per delivered ton.

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** **Rick's Refrigeration, Inc. Contract – Refrigerating Appliance Hauling**

**Attachment:** Memorandum; contract

**Action Requested:** Approval of contract for services between Island County and Rick's Refrigeration, Inc. for hauling evacuated refrigerating appliances from the Coupeville and Camano Island Transfer Stations; Term: Three years with an option to extend the contract for an additional two years; \$14.50/per unit

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** **Whidbey's Topsoil for Yard Waste Grinding & Removal Contract Extension**

**Attachment:** Memorandum; Amendment No. 1; contract

**Action Requested:** Approval of Amendment No. 1 to contract between Island County and Whidbey's Topsoil, Inc. to extend the contract period for a period of 2 years to March 15, 2017.

**Follow Up:** Okay with Board to move forward to a Tuesday agenda.

**Surface Water**

**Subject/Description:** **Amendment to 2014 Culvert Prioritization Assessment, RCO #14-1015P**

**Attachment:** Memorandum

**Action Requested:** Approval for Public Works, Surface Water Division, to accept additional grant funding of \$15,000 for the 2014 Culvert Prioritization Assessment Project funded by the SRFB. The additional funds will be used for habitat assessments and prioritization for Geographic Area 1.

**Follow Up:** Okay with Board to move forward with grant funding.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 38  
FEBRUARY 18, 2015– WORK SESSIONS**

**ER & R**

**Subject/Description:** Purchase of (1) Used Roller

**Attachment:** Memorandum; purchase order; invoice; estimates

**Action Requested:** Approval to purchase a used roller from D Arrow Leasing, LLC; Amount: \$39,023.30.

**Follow Up:** Okay with Board to move forward to a Monday agenda.

**Budget Director/GSA  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, February 18, 2015, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair

**Staff:** Pam Dill

**Richard Hannold, Member**

**Jill Johnson, Member - Excused**

**Staff Present:** Elaine Marlow, Budget Director, Don Mason

**Subject/Description:** Conservation Futures Program Review (cont from 2/4/15)

**Attachments:** yes

**Action Requested:** Elaine Marlow discussed the draft proposals on the Project Evaluation Criteria for Acquisition and M & O. Changes since last discussion:

***Acquisition Project Evaluation Criteria***

Item B. *Appropriate Public Use and Enjoyment* – is now a separate criteria (previously under Item A.)

Item D. *Economic Factors* (new)

1. Addresses requisites for open space and conservation resources in or adjacent to areas of designated population growth.
2. Protects economic resources and/or facilities of federal, statewide or local economic significance or enables the siting of such facilities.
3. Does not reduce the capacity of land suitable for development necessary to accommodate the allocated housing and employment growth, as adopted in the jurisdiction's planning policies.

Item E. *Potential Loss* – Points reduced from 15 to 10

Item F. *Stewardship Viability* – Points reduced from 15 to 10

Item G. Cost Efficiencies changed to *Financial Strategies* – added Item 2.

2. Demonstrated commitment to provide long-term stewardship for the project.

Move 3. under Item G. to Item F. *Stewardship Viability* and change the wording as follows:

~~Strategy (for example, acquisition of minimum controlling interest) to reduce future stewardship costs, liability and risk issues.~~ to "A strategy to manage future stewardship costs, liability, and risk issues".

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 39  
FEBRUARY 18, 2015– WORK SESSIONS**

Item F. will now be worth 15 points and Item. G. 10 points.

Item H. 4. Change to read as follows:

Provides ~~unencumbered~~ access to the waterfront and tidelands for public use ~~and enjoyment of the waterfront.~~

Elaine will meet individually with Board members to discuss potential modifications in Item D. and Item H.2 “Protects areas of long-term rural significance located in or adjacent to urban growth areas and joint planning areas.”

***Maintenance and Operation Project Evaluation Criteria***

Changes proposed:

- Delete Bonus Points
- Increase points in Item I. to 10

**Follow up:** Continue discussion to the March 11 work session.

**Commissioners Agenda  
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, February 18, 2015 at 10:50 a.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:**    **Helen Price Johnson, Chair**  
                                      **Richard Hannold, Member**  
                                      **Jill Johnson, Member - Excused**

**Staff: Pam Dill**

**Others Present: Elaine Marlow, Budget Director**

Record @ 01:02:14

**Subject/Description: Law & Justice Council**

**Attachments:** yes

**Action Requested:** The Board reviewed applicants for appointment and reappointment on the Law & Justice Council.

**Follow up:** Okay with Board to move recommendation forward to a Tuesday agenda.

**Planning & Community Development  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, February 18, 2015 at 10:55 a.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 40  
FEBRUARY 18, 2015– WORK SESSIONS**

**County Commissioners:** Helen Price Johnson, Chair  
Richard Hannold, Member  
Jill Johnson, Member - Excused

**Staff:** Pam Dill

**Staff Present:** David Wechner, Director, Paula Bradshaw, Brad Johnson

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:04:23

**Subject/Description:** SMP status update

**Attachment:**

**Information:** Planning is facilitating a conversation with Public Health DNR and the Marine Resource Committee (MRC) regarding the issue of net-pen aquaculture. MRC will be providing feedback to the Board in advance of the March 18<sup>th</sup> work session.

**Subject/Description:** Intergovernmental Agreement with Coupeville

**Attachment:** agreement

**Action Requested:** Approval to move forward with Interlocal Agreement between Island County Planning and the Town of Coupeville to perform Building Permit Plan Review and Inspection Services; Term: 1 year from date of signature; Amount: Island County will receive 70% of all fees and charges collected for plan review and inspection.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** Planning update

**Attachment:** yes

**Action Requested:** David Wechner provided an update on development review/code enforcement, long range planning, building and strategic planning/office management.

The Planning Commission will consider agri-tourism as a Comprehensive Plan item at their March 9<sup>th</sup> meeting.

**Executive Sessions Announced**

Commissioner Price Johnson announced that the Board would recess then meet in Executive Session at 11:25 p.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would take place in the Commissioner's Hearing Room, Island County Annex Building, and is expected to last approximately 1/2 hour. No announcement in open public session is anticipated.

At 12:05 p.m. Commissioner Price Johnson announced that an additional 10 minutes would be needed for Executive Session. At 12:15 the Board reconvened in Regular Session.

**Monthly Financial Reports  
From Auditor & Treasurer  
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, February 18, 2015, at 12:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 41  
FEBRUARY 18, 2015– WORK SESSIONS**

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Richard Hannold, Member  
Jill Johnson, Member - Excused

**Present:** LaRae Brown, Wanda Grone, Treasurer

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:36:41

**Subject:** Monthly Financial Report

**Attachment:** [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Health Department  
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, February 18, 2015, at 12:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair **Staff:** Pam Dill  
Richard Hannold, Member  
Jill Johnson, Member - Excused

**Staff Present:** Keith Higman, Director

**Others Present:** Elaine Marlow, Budget Director

Record @ 02:00:00

**Administration**

**Subject/Description:** Congratulatory letter to Ken Urstad for the 2015 Jan Holmes Island County Coastal Volunteer of the Year Award

**Attachment:** letter

**Information:** Approval of Board signature for congratulatory letter to Ken Urstad.

**Follow up:** *Commissioner Hannold moved to authorize the Chair to sign congratulatory letter to Ken Urstad for the 2015 Jan Holmes Island County Coastal Volunteer of the Year Award. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Department of Natural Resources  
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, February 18, 2015 at 12:35 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Richard Hannold, Member  
Jill Johnson, Member

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 42  
FEBRUARY 18, 2015– WORK SESSIONS**

**Staff Present:** Keith Higman, Director,

**Others Present:** Elaine Marlow, Budget Director

Record @ 02:01:59

**Subject/Description:** Contract with WSU Extension and Island County Department of Natural Resources

**Attachment:** Contract

**Action Requested:** Approval of contract No. HD-08-15 between Island County and Island County Washington State University Extension for incentives to reduce armor in Island County; Period: February 1, 2015 –September 30, 2016; Amount: not to exceed \$4,800.00.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Helen Price Johnson, Chair

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Richard M. Hannold, Member

\_\_\_\_\_  
Jill Johnson, Member

ATTEST:

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Debbie Thompson, Clerk of the Board